

**Block Island Housing Board
Building Subcommittee
Thursday, May 26, 2011
Fire Barn
1:00 p.m.**

Present: Cindy Pappas, John Spier, Patty Murphy, Gerry Riker, Debbie Howarth

Cindy called the meeting to order at 1:05. The subcommittee discussed the process and projected time frame for putting the materials list and house plans out to bid.

The materials list is ready and will be sent to known interested parties. It will also be advertised in the Block Island Times on June 4 and June 11, 2011. Bids will close on Friday June 17, 2011 at 3:00 p.m.

Similarly, the bid for house construction will be ready to be advertised in the Block Island Times on June 4 and June 11, 2011. The Housing Board will hold a pre-bid conference on June 17, 2011 at 3 p.m. Bid closing will be on Wednesday, June 29, 2011 at 3 p.m. with the hopes that the contract for both materials and house construction will be awarded on Wednesday, July 6, at 7 p.m. with a contract agreeable to the entire Housing Board ready to be accepted at the regular July meeting on the 15th.

The subcommittee reviewed the bid summary and general bid specifications and made recommendations for amendments. John will finish preparing the packages and take care of placing the ads in the Block Island Times.

It was decided to hold the June full board meeting on Friday, June 17, 2011 at 4:00 p.m. given that the Open Meetings Law presentation for town board members and employees conflicted with the regular meeting time.

Patty made a motion to adjourn at 2:30 seconded by Gerry. The motion passed unanimously.

Respectfully submitted,

Deborah Howarth.